

SHORT-TERM CLASSES

CONTINUING EDUCATION, SKILL UPGRADE, LIFE-LONG LEARNING

Short-Term courses vary in length from 10 hours to 250 hours and are offered primarily in the evening. These courses are designed to improve employment skills and/or stimulate interest in rewarding occupational programs.

Refund Policy:
100% will be refunded up to five working days after the first scheduled class, and none thereafter. For courses with lengths less than five days, 100% will be refunded prior to the beginning of class and none thereafter.

Late Fee:
\$25 after the first day of class.

Registration begins **July 5 at 7:30 am**; no pre-registration will be accepted. Registration is held quarterly on a first-come, first-serve basis; and payment is due at time of registration. Register at least one week before class begins. Seating is limited!

ONLINE REGISTRATION

Prepare for registration by creating your online account.

Step-by-step directions are found at my.batc.edu.

Already have an account? [Login to my.batc.edu](http://my.batc.edu) and start registering. It's that easy!

IN-PERSON REGISTRATION

The College will open at 7:30 am on the first day of registration.

IN-PERSON REGISTRATION HOURS

Logan (Main Campus)	Brigham City
M: 8am-4:30pm	M: 7:30am-4pm
T: 8am-6pm	T: 7:30am-4pm
W: 8am-6pm	W: 7:30am-4pm
TH: 8am-4:30pm	TH: 7:30am-4pm
F: 8am-4pm	F: 7:30am-3pm
S/Su: Closed	S/Su: Closed

BASIC SKILLS & COMMUNICATION

OPEN-ENTRY/SELF-PACED

Open-entry/self-paced courses are individualized and available for registration any time if openings exist. Students work through modules designed to master course material. An instructor is available to provide feedback and help you through the learning process. *You may need to enroll for more than one session in order to complete the course depending on your rate of progression.*

ENTRANCE EDGE

Learn the academic skills needed for success prior to entering the program of your choice.

Logan & Brigham City

ESSENTIAL EDUCATION

Upgrade or refresh your educational skills in reading, English, math, spelling, and more. A pre-test is used to determine placement.

Logan & Brigham City

GED TEST PREPARATION

Prepare to pass all four parts of the GED test – or only work on the sections you need!

Logan & Brigham City

OTHER TEST PREPARATION

Prepare for the ACT, ASVAB, POST, COMPASS, ACCUPLACER or other tests.

Logan & Brigham City

Flexible Hours

Students will choose to attend 10 to 80 hrs per month (10 hr increments).

•Logan•

Contact Sean at 750-3238 for a start date.

The lab is open Monday - Thursday 8 am to 8 pm and Friday 8 am to 4 pm.

M - F Arranged \$48* (4 weeks)

•Brigham City•

Contact Karen at 237-0994 for a start date.

Lab is open Monday through Friday 8 am to 12 noon.

M - F Arranged \$48* (4 weeks)

JOB SEEKING SKILLS WORKPLACE RELATIONS

Jump into your dream job with important communication and workplace readiness skills. These courses have online components.

Logan & Brigham City



FUNDAMENTALS OF MATHEMATICS (MATH 800 SKILLS)

Prepare for college-level mathematics. Start date and schedule is arranged with instructor. Please call 750-3165 (Logan) or 237-0994 (Brigham) for details.

Logan Main Campus & Brigham City

ACDM 0102	Open-Entry	Arranged	Arranged	\$48 (4 wks)*
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GED MATH (MATH 880 SKILLS)

Gain or refresh the necessary math skills for the new 2014 GED Mathematical Reasoning Test. Please call 750-3165 (Logan) or 237-0994 (Brigham) to arrange start date and schedule for open-entry/self-paced course.

Logan Main Campus & Brigham City

ACDM 0102	Open-Entry	Arranged	Arranged	\$48 (4 wks)*
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Logan Main Campus

ACDM 0122 01 LC	Aug 1 - Aug 31	Tu Th	9:30-11 am	\$74*
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*Text and/or supplies may be required

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BASIC SKILLS & COMMUNICATION

ALGEBRA FOUNDATIONS (MATH 950 SKILLS)

Learn or review basic concepts necessary for success in algebra. Please call 750-3165 or 237-0994 to arrange start date and schedule for open-entry/self-paced course.

Logan Main Campus & Brigham City

ACDM 0102	Open-Entry	Arranged	Arranged	\$48 (4 wks)*
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Logan Main Campus

ACDM 0101 01 LC	July 17 - Sept 20	M W	12:30-2:20 pm	\$166*
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ELEMENTS OF ALGEBRA (MATH 990 SKILLS)

Gain beginning algebra concepts and skills to prepare for university-level coursework. Full course fulfills the math requirement for the Firefighter RCA certificate (short-course does not). Please call 750-3165 or 237-0994 to arrange start date and schedule for open-entry/self-paced course.

Logan Main Campus

Short 20-hour Course

ACDM 0117 01 LC	July 18 - Aug 3	Tu Th	1-3 pm	\$74*
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COLLEGE MATH PREP (MATH 995 SKILLS)

Acquire and apply introductory algebra skills for the workforce. Gain the skills you will need to succeed in college mathematics. Math 990 or Math 995 will fulfill the math requirement for the Firefighter RCA certificate. Please call 750-3165 or 237-0994 to arrange start date and schedule for open-entry/self-paced course.

Logan Main Campus & Brigham City

ACDM 0102	Open-Entry	Arranged	Arranged	\$48 (4 wks)*
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COLLEGE ALGEBRA (MATH 1050 SKILLS)

Covers precalculus topics and some basic trigonometry with emphasis on math placement test preparation. Succeed in math with small class sizes.

Logan Main Campus & Brigham City

ACDM 0102	Open-Entry	Arranged	Arranged	\$48 (4 wks)*
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Logan Main Campus

ACDM 0121 01 LC	April 18 - June 29	Tu Th	1:30-3:30 pm	\$218*
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WRITING (ENGLISH 990 SKILLS)

This is a preparatory class for students who want to further their writing skills before entering Bridgerland Tech programs or university classes, enabling them to perform at a more proficient level in their desired fields. Please call 750-3165 or 237-0994 to arrange start date and schedule for open-entry/self-paced course.

Logan Main Campus & Brigham City

ACDM0102	Open-Entry	Arranged	Arranged	\$48 (4 weeks)*
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Logan Main Campus

ACDM 0112 01 LC	Aug 8 - Sept 28	Tu Th	2-4 pm	\$99*
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OPEN LAB – MATH & ALGEBRA HELP

Logan				
Math 800 - 1050	Arranged	Arranged		\$48 (4 weeks)*
Brigham City				
Math 800 - 1010	Arranged	Arranged		\$48 (4 weeks)*
For more information, please call 750-3165 or 237-0994. Evenings: 750-3104.				

*Text and/or supplies may be required



BASIC SKILLS & COMMUNICATION

SPANISH - BEGINNING

Little or no Spanish experience? Learn to write, read, and speak Spanish.

Logan Main Campus

ACDM0113 01 LC	Aug 29 - Dec 5	Tues	5:30-7 pm	\$99*
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SPANISH - INTERMEDIATE

Continue to improve your Spanish skills. Recommended: Successful completion of Spanish-Beginning or equivalent Spanish experience.

Logan Main Campus

ACDM0114 01 LC	Aug 30 - Dec 6	Wed	5:30-6:30 pm	\$87*
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SPANISH - ADVANCED

Advanced Spanish skills. Students should have successfully completed Intermediate Spanish or have equivalent Spanish experience.

Logan Main Campus

ACDM0115 01 LC	Aug 30 - Dec 6	Wed	6:40-7:40 pm	\$87*
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SPANISH FOR EDUCATORS

Narrow the language gap between you and your Spanish-speaking students. Learn how to communicate core classroom concepts and procedures in this course specifically designed for teachers. (No prerequisite requirements.)

Logan Main Campus

ACDM0108 01 LC	Aug 29 - Oct 24	Tues	7-8:15 pm	\$47*
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SPANISH FOR MEDICAL PERSONNEL 1

This course is designed to bridge communication between medical personnel and their Spanish-speaking patients. (No prerequisite course requirements.)

Logan Main Campus

ACDM 0104 01 LC	Aug 30 - Nov 8	Wed	7:45-9 pm	\$59*
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GED & ACT PRACTICE TESTS

Are you ready for the GED test? Try all four sections for just \$10.

Need the ACT? Try the ACT practice for \$10.

Free for registered Academic Learning students (one free test per month).

Logan

Every Tuesday	2 pm or 6 pm
Every Thursday	2 pm or 6 pm

Brigham City

Every Tuesday	10 am
Every Wednesday	9 am

Other times are available by appointment. For more information, please call Sean at 750-3238 or Karen at (435) 237-0994. Evenings: 750-3104.



*Text and/or supplies may be required



BASIC SKILLS & COMMUNICATION

MATH PLACEMENT TEST HELP (MPT)

There are three options for students who want help reviewing math for the math placement test (a test used by USU and other universities).

Math Placement Testing

For dates and times email math@batc.edu or visit batc.edu



Option 1: Study Sessions

Study sessions are \$10. A review of both college level math and trigonometry may significantly boost your score and is highly recommended.

Option 2: Self-Paced with Tutoring Lab

Review your math more completely for that next test. At \$48 for 4 weeks, you decide when you want to start! Gain access to the lab, tutors, and courseware.

Option 3: Short-Term Classes

See this schedule for individual lecture-based classes.

AMERICAN SIGN LANGUAGE

AMERICAN SIGN LANGUAGE (ASL) 1 - BEGINNING

This class is appropriate for students with no prior knowledge of ASL or for students who know a few signs and want to learn more of the grammar and usage of ASL. It is also a great class for parents wanting to learn basic signs to use with their babies/children or for professionals wanting to learn to communicate with Deaf clients in the workplace. High school juniors and seniors may also enroll in ASL classes to earn foreign language credit. Questions? Email asl@batc.edu.

Logan Main Campus

ASLA 0101 01 LC	Aug 28 - Nov 17	M W F	8:30-9:45 am	\$284*
ASLA 0101 02 LC	Aug 28 - Nov 15	M W	6-8 pm	\$284*

BUSINESS/MARKETING

SALESMANSHIP

We are constantly selling something - products, services, ideas, or an image - but the world of "sales" has changed. Customers have redefined what they expect. Professional salesmanship establishes and builds a customer-focused relationship that keeps a diverse group of clients comfortable and coming back for more. This course prepares participants to enter a career in sales and/or make themselves more marketable in their current industry, whether it is computer sciences, nursing, mechanics, etc. All industries use some type of customer interaction that this course can prepare participants for. The course content is online and class will be held for discussion and group interaction on a weekly basis. Mandatory labs held Wednesdays July 12 through August 16 from 6-8 pm. Course also includes a 60-hour internship.

Logan Main Campus

MRKT 1001 01 LC	July 10 - Sept 22	Blended		\$238
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SELF-PACED BUSINESS COURSES

These courses are competency-based allowing you to progress as your schedule permits at home, work, or school!

Open Lab Availability:

Logan (LC): Mon - Thurs 2 pm - 7 pm. Contact: Kyle at 750-3190

Brigham City (BC): Mon - Wed 8 am - 12 pm or 5 pm - 8 pm.

Contact Kristen at 237-0069.

*Text and/or supplies may be required



BUSINESS/MARKETING

ALSO ONLINE

ACCOUNTING 1

Scheduled Open Lab
\$134*

ACCT 1330 01 LC	July 11 - Oct 9
ACCT 1330 01 BC	July 12 - Oct 10
ACCT 1330 02 LC	Aug 1 - Oct 30
ACCT 1330 02 BC	Aug 2 - Oct 31
ACCT 1330 03 LC	Sept 5 - Dec 4
ACCT 1330 03 BC	Sept 6 - Dec 5

ALSO ONLINE

ACCOUNTING 2

Scheduled Open Lab
\$164*

ACCT 1340 01 LC	July 11 - Nov 1
ACCT 1340 01 BC	July 12 - Nov 2
ACCT 1340 02 LC	Aug 1 - Nov 22
ACCT 1340 02 BC	Aug 2 - Nov 23
ACCT 1340 03 LC	Sept 5 - Dec 27
ACCT 1340 03 BC	Sept 6 - Dec 28

KEYBOARDING 1

Scheduled Open Lab
\$107*

BTEC 1012 01 LC	July 11 - Sept 17
BTEC 1012 01 BC	July 12 - Sept 18
BTEC 1012 02 LC	Aug 1 - Oct 8
BTEC 1012 02 BC	Aug 2 - Oct 9
BTEC 1012 03 LC	Sept 5 - Nov 12
BTEC 1012 03 BC	Sept 6 - Nov 13

FARM/RANCH BUSINESS MANAGEMENT

Achieve business and personal goals. Improve profitability by keeping detailed production and financial records. The instructor conducts monthly on-the-farm training sessions with individual farm families. Tuition is \$204 for the basic core courses and an additional \$36 for the advanced courses per calendar year. For more information contact Kathryn at (435) 757-8120 or krawson@batc.edu.

REAL ESTATE

BROKER PRE-LICENSING

This 120-hour, state approved, broker pre-licensing class is designed to not only prepare you for the Utah and National Real Estate Broker exams, but also opens up another door into your real estate career. **Prerequisite: students must possess a Utah Real Estate License and meet the other qualifications set forth by the State of Utah.**

Logan Main Campus

REAL 2001	Feb 2018	Mon	8-4 pm	\$530
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REAL ESTATE

The Bridgerland Technical College Real Estate Program and its instructors are licensed by the Utah Division of Real Estate.

This 120-hour, state approved, pre-licensing class is designed to not only prepare you for the Utah and National Real Estate Agent exams but also a rewarding career in the ever-growing real estate industry.

Logan Main Campus

REAL 1001 01 LC	Aug 14 - Dec 13	M W	6-10 pm	\$450*
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REAL ESTATE CONTINUING EDUCATION

LAND USE ISSUES & PROPERTY DEVELOPMENT

REAL 0108 01 LC	July 13	Thurs	9-12 noon	\$25
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CODE OF ETHICS

REAL 0102 01 LC	Sept 14	Thurs	9-12 noon	\$25
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*Text and/or supplies may be required