



NUMBER: 408
SUBJECT: NEW PROGRAMS—CHANGES TO EXISTING PROGRAMS
EFFECTIVE DATE: AUGUST 15, 2005
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PAGE 1 OF 1

408.1 — POLICY

New program initiation may be proposed by any Bridgerland Applied Technology College (BATC) employee and should be forwarded to the Campus President, or the Vice President for Finance, the Vice President for Student Services, or the applicable Associate Vice President for Instruction. Actual implementation of a new program will follow the Utah College of Applied Technology (UCAT) Program Development/Approval Procedure as outlined on the UCAT Management Web site.

Changes to existing programs will also follow the UCAT Program Development/Approval Procedures as outlined on the UCAT Management Web site and will follow BATC's procedures for changes to BATC Certificate programs.

Following approval for the addition of, the elimination of, or changes to a program in accordance with the above referenced policies, BATC will submit all required information and applications to the Council on Occupational Education, (COE) for their information and/or approval as required.

New courses may be started during any fiscal year through the completion of BATC's New Program/Course Initiation Form and must be in accordance with the UCAT Program Development/Approval Procedure.