



NUMBER: 901

SUBJECT: TECHNOLOGY ENHANCED INSTRUCTION — PURPOSE AND OVERVIEW

EFFECTIVE DATE: JULY 1, 2016

APPROVAL DATE OF LAST REVISION: APRIL 21, 2008; JANUARY 24, 2011

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901.1 — PURPOSE/OVERVIEW

The purpose of Technology Enhanced Instruction at Bridgerland Applied Technology College (BATC) is to assure quality through Distance Education and hybrid (**blended-learning**) courses/programs and to establish Technology Enhanced Instruction as an effective method for extending educational opportunities within the mission of the College.

901.2 — DEFINITIONS

901.2.1 — DISTANCE EDUCATION (DELIVERY METHOD**)**

For the purposes of accreditation, “Distance Education” is defined as ~~a formal education process in which instruction occurs when students and instructors are not in the same place. Instruction may be synchronous or asynchronous. Distance Education may employ correspondence study, audio, video, or computer technologies.~~ **“education that uses one or more technologies to deliver instruction to students who are separated from the instructor; and support regular and substantive instruction between students and the instructor, synchronously or asynchronously. Technologies used may include the internet; print-based media; e-mail; one-way and two-way transmission through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communication devices; audio conferencing; or video cassettes, DVDs and CD-ROMs, if the cassettes, DVDs or CD-ROMs are used in a course in conjunction with any of the technologies listed.”** (Council on Occupational Education, ~~Standard 11, Technology Enhanced Instruction, Self-Study Manual, Handbook of Accreditation, definitions.~~) For purposes of BATC policies, publications, and promotional materials, the terms “Distance Education” and “Technology Enhanced Instruction” (online **and blended-learning**) are generally considered as synonymous and may be used interchangeably.

901.2.2 — DISTANCE EDUCATION PROGRAM

For the purposes of accreditation, “Distance Education Program” is defined as “a program that makes available 50% or more of its required instructional hours via distance education.” (Council on Occupational Education, ~~Standard 11, Distance Education, Self-Study Manual, definitions.~~)

901.2.3 — TRADITIONAL PROGRAM

For the purposes of accreditation, “Traditional Program” is defined as “a program that requires all instructional hours to be completed on campus.” (Council on Occupational Education, ~~Standard 11, Distance Education, Self-Study Manual, Handbook of Accreditation, definitions.~~)

901.2.4 — HYBRID PROGRAM

For the purposes of accreditation, “Hybrid Program” is defined as “a program that makes available 49% or less of its required instructional hours via distance education.” (Council on Occupational Education, ~~Standard 11, Distance Education, Self-Study Manual, Handbook of Accreditation, definitions.~~) BATC defines “hybrid” as “blended-learning.”

901.2.5 — DISTANCE EDUCATION STUDENT

For the purposes of accreditation, “Distance Education Student” is defined as “a student who completes 50% or more of his/her required instructional hours in a program via distance education.” (Council on Occupational Education, ~~Standard 11, Distance Education, Self-Study Manual, Handbook of Accreditation, definitions.~~)



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901.2.6 — *TECHNOLOGY ENHANCED INSTRUCTION*

Technology Enhanced Instruction is a formal educational process where the method of instruction occurs or is enhanced through electronic communication. It may employ audio, video, or computer technologies and may be either synchronous or asynchronous. Technology Enhanced Instruction may comprise an entire course or components of a course.

901.2.7 — *CONTRACTED COURSEWARE*

BATC defines contracted courseware as follows: Courses where BATC has no control over design, development, and delivery of the course(s).



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901.3 — OBJECTIVES

901.3.1 — TECHNOLOGY ENHANCED INSTRUCTION TO REMOVE BARRIERS

Technology Enhanced Instruction courses and programs will be used to promote the academic growth, culture, and diversity of the service region by utilizing technologies to remove barriers imposed by geography, time, culture, or disability without creating barriers to student learning.

901.3.2 — FACULTY SUPPORT

The Technology Enhanced Instruction Department will support BATC faculty in the development and delivery of quality courses and programs.

901.3.3 — STUDENT SUPPORT

The Technology Enhanced Instruction Department will support student access to the Learning Management System and within a technology-delivered course/program. Technology Enhanced Instruction students will have reasonable and adequate access to Student Services, comparable to those offered in traditional, face-to-face courses.

901.3.4 — EVALUATION AND IMPROVEMENT

The Technology Enhanced Instruction Department will evaluate and continually strive to improve technology-delivered instruction within BATC.

901.3.5 — EMERGING TRENDS

The Technology Enhanced Instruction Department will keep abreast of, and investigate, non-traditional modes of instructional delivery for students and will identify emerging trends and conduct needs analyses that provide new opportunities for both faculty and students.

901.3.6 — OFFERINGS

BATC will continually strive to present a larger range of quality Technology Enhanced Instruction and hybrid (blended-learning) courses/programs and ensure that the courses/programs are identical to those on campus in terms of quality, rigor, breadth of academic and technical standards, completion requirements, and the credential awarded.

901.3.7 — UTAH EDUCATION NETWORK (UEN) AND USHE TEACHING TECHNOLOGIES COUNCIL (UTTC) COORDINATION AND COLLABORATION

The Technology Enhanced Instruction Department will coordinate and collaborate with the Utah Education Network (UEN) and UTTC, and ensure that adequate resources are currently in place for Technology Enhanced Instruction course/program delivery needs, communicate future needs, and create strategies to foster technology innovations in Technology Enhanced Instruction.

901.3.8 — COMMON DEVELOPMENT

The Technology Enhanced Instruction Department will develop programs/courses utilizing a standardized course template, course descriptions, learning objectives, course requirements, and learning outcomes.