

2017-2018 Verification Worksheet

INDEPENDENT **Student Income** **Information**

Student: _____

Please read through all of the information before providing answers, signatures, or documentation. Once you have completed this worksheet return it to the Financial Aid Office at Bridgerland Applied Technology College (BATC) along with the Independent Student Certification & Signature page and any other items you are required to complete.

STUDENT (AND SPOUSE, if married) INCOME INFORMATION

Your (and if married, your spouse's) income information must be verified and you are required to provide to BATC documentation of certain information you reported.

If married "I" and "my" indicates "we" and "our." Select one:

☐ **I filed my 2015 income tax return** with the IRS. **I will request my 2015 Tax Return Transcript** and will provide it to BATC as soon as it is obtained.

INSTRUCTIONS FOR OBTAINING A TAX RETURN TRANSCRIPT:

There are several options you may use to obtain your tax return transcript.

-  Request your IRS tax return transcript on-line at www.irs.gov Under Tools, click on the "Get a transcript" link to **download and print immediately**; OR have it mailed to you in 5-10 days. Be sure to request the Tax Return Transcript
-  Call the IRS at 1-800-908-9946 and use their quick and easy automated transcript order line.
-  Complete and mail Form 4506-T (or use Form 4506T-EZ). This form is available from the IRS web-site.
-  Visit the IRS in person to obtain your tax return transcript. The closest IRS office is located at 324 25th Street in Ogden. An appointment may be required. Schedule an appointment by calling (844) 545-5640. Hours of operation: 8:30-12 and 1-4:30. Call (801) 626-0753 an information only line, or 1(800) 829-1040.

☐ **I filed my 2015 income tax return** with the IRS. **I have attached a signed copy of my 2015 IRS tax return** that was submitted to the IRS.

☐ **I filed my 2015 income tax return** with the IRS. I was enrolled at BATC between July 1, 2016 and June 30, 2017, and received the 2016-2017 Pell Grant, and I believe I have already submitted 2015 income information.

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☐ **I did not file** and am not required to file a 2015 income tax return with the IRS although **I was employed** in 2015. *List below the names of your (and if married your spouse's) employers and the amount earned from working in 2015. Use your W-2 to determine amounts earned or an employer issued earnings statement if a W-2 is not available. Submit copies of documents used.*

Employee	Employer	2015 Amount Earned	Document attached
		\$	
		\$	
		\$	

☐ **I did not file** and am not required to file a 2015 income tax return with the IRS. **I was not employed** and had no income from working in 2015.

The date I selected one of the above: ____/____/____